

Chapter:	Governance and General Administration		
Title:	Strategic Planning		
Policy: <input checked="" type="checkbox"/> Procedure: <input type="checkbox"/>	Review Cycle: Triennial Author: CEO/Designee	Adopted Date: 11.2022 Review Date: 11.2022	Related Policies: Risk Management Institutional Effectiveness & Performance Improvement

Purpose:

This policy describes Board’s expectations for the development, implementation, and monitoring of Hopeful Horizons’ (HH) strategic plan.

Scope:

This policy applies to

- All HH Staff Selected HH Staff, as specified:
- HH Board Members HH Volunteers
- Other: Sub-contract Providers

Policy:

HH maintains a strategic planning process that supports the organization in advancing its mission and vision. The planning process is consistent with HHs’ core values and affords opportunities for key stakeholder engagement.

HHs’ Chief Executive Officer (CEO) shall administer its strategic planning process consistent with best practices for formulation and ongoing management. As staff and board members engage in the process, with a 3–5 year planning horizon, they commit to measurable goals, routine reporting of progress, and regularly revisiting the organization’s strategies in response to internal and external environments change.

The strategic planning process shall include review of the organization’s mission and vision; and shall result in specifically defined, objective and measurable goals for all business and service functions. The plan shall be approved by the Board and monitored at a frequency specified by written procedures.

Communication and Training:

New employees and Board members shall receive a copy of HHs’ mission, vision and values during initial orientation. The Board shall receive routine reports of strategic plan progress at their bimonthly meetings. The strategic plan dashboard report shall be made available to staff, volunteers and other stakeholders through regular team meetings or as requested.

Definitions:

Strategic Planning: The art and science of creating specific business and service strategies, implementing them, and evaluating the results of executing the plan to further organization’s mission and vision.

Other Related Materials:

- 2021 Environmental Scan
- Strategic Plan Monitoring and Reporting Procedure

References/Legal Authority:

NA

Change Log:

Date of Change	Description of Change	Responsible Party
1.23.2023	Update to required format	N. Miller, Program Evaluation